

Calumet Region Photo Club (CRPC)

Constitution and Bylaws

CONSTITUTION

ARTICLE 1. — NAME

This organization shall be known as the “Calumet Region Photo Club (CRPC).”

ARTICLE 2. — MISSION

The mission of the Calumet Region Photo Club shall be the enjoyment, mastery, and furtherance of photography through cooperation, effort, and good fellowship. It shall be a non-profit educational organization. Furthermore, the CRPC shall maintain membership in the Chicago Area Camera Club Association (CACCA).

ARTICLE 3. — MEMBERSHIP

Any person of good character interested in photography may become a member of the club as provided by the bylaws.

ARTICLE 4. — MEETINGS

Section 1: Regular meetings of this club shall be held monthly (12 months a year), and a competition meeting September through May. The program meeting shall be on the second Tuesday of each month and the competition meeting shall be on the fourth Tuesday of each month.

Section 2: The President may call special meetings and/or workshops at any time with sufficient notice to all members.

ARTICLE 5. — OFFICERS

The officers of this club shall consist of the President, Vice President, Secretary, Treasurer, and the Webmaster, all of whom shall be elected for a period of one year with the exception of the Webmaster who shall be appointed annually by the President.

Section 1: Duties of the officers and the method of nomination and election shall be provided for in the bylaws.

ARTICLE 6. — BOARD OF DIRECTORS

A Board of Directors consisting of the five officers of the club and the retiring President shall govern the club.

Section 1: The five officers of the club shall be members of the Board of Directors only for the duration of their terms of office.

Section 2: The retiring President shall be a member of the Board of Directors only for the duration of the term of his successor.

ARTICLE 7. —AMENDMENTS

The constitution may be amended by an affirmative vote of not less than 3/4 of the members present at any regular quorum meeting if a notice of the proposed amendment is provided electronically to all members at least 30 days before the action is taken.

BYLAWS

Bylaws for the transaction of the business of this club may be adopted, revoked, or amended at any time by a majority affirmative vote of the members in good standing at a regular quorum meeting. Notice of such changes must be served to all members at least 30 days before action is taken.

Section 1: MEMBERSHIP

Active membership shall consist of those members who have paid dues. Active members have a voice and vote at club meetings and are eligible to hold office.

Section 2: APPLICATION

Any person seeking membership in the club shall submit dues for one year to the Treasurer along with a completed application form.

Section 3: Dues

- (a) The Board of Directors shall set membership dues.
- (b) A new member may join in any month and their membership will last for one year.
- (c) When members are delinquent in paying their dues, they are not in good standing and shall be so notified by the Treasurer.

Section 4: FISCAL YEAR

- (a) The fiscal year shall be September first to August 31st.

Section 5: QUORUM

A quorum at a membership meeting shall consist of 20% of the duly accredited membership. A quorum of the Board of Directors shall consist of four members of the Board of Directors.

Section 6: ELECTIONS

- (a) At the first regular meeting in March, the President shall appoint a nominating committee of three members in good standing who are not officers. Their duties shall be to select a slate of candidates for the expiring elective offices of President, Vice President, Secretary, and Treasurer.
- (b) The nominating committee must announce its slate of candidates no later than the first regular meeting in June. Any member in good standing may make additional nominations from the floor at the nominating meeting.
- (c) The President may not serve for more than two consecutive terms of office whereas the other officers may serve unlimited terms. Any member serving a term as President may run again after a lapse of one year.
- (d) The election of the club officers shall be at the regular meeting in August.
- (e) If there is more than one candidate for office, the method of voting shall be by secret ballot.
- (f) If there is only one candidate for office, the method of voting shall be by a show of hands or by voice.
- (g) Installation of newly elected officers shall be at the regular September meeting.
- (h) If an officer resigns or is incapable of performing his or her duties, the Board of Directors shall appoint a replacement until the next regular election.

Section 7: DUTIES OF OFFICERS AND DIRECTORS

- (a) The President shall preside at all meetings of the club and of the Board of Directors. The President shall be a member ex-officio of all committees except the President shall not preside nor attend the meetings of the nominating committee. The President shall make appointments to all appointive offices and appoint all committees as specified in these Bylaws. The President shall have authority to establish additional committees based on the needs of the club. The President shall perform such duties pertaining to the office as the President, or the Board of Directors, may consider being in the best interest of the club. The President shall have the authority to sign checks if the Treasurer is unable to do so.
- (b) The Vice President shall assist the President in the President's duties and shall perform all the duties of the President in the President's absence.
- (c) The Secretary shall keep a record of the minutes of meetings and have charge of all books, records, and papers pertaining to the office.
- (d) The Web Master shall send the notices of all meetings, both to the club members and to the Board of Directors. The Web Master shall post minutes on the website.
- (e) The Treasurer shall have custody of the funds and securities of the club as the Board of Directors may direct. The Treasurer shall keep a complete up-to-date list of all the members of the club. The Treasurer shall collect the dues and issue membership cards to persons paying dues. The Treasurer shall render an accounting of the financial condition of the club when called to do so by the Board.
- (f) Management of the club shall be vested in the Board of Directors, whose duties shall be to conduct business which does not need to be brought before a regular or special meeting of the club members and to make recommendations to the club.

Section 8: — COMMITTEES

- (a) There shall be four standing committees appointed by the President each year to perform the basic functions of the club. The standing committees shall be Program, Publicity, Competition, and CACCA representatives.
- (b) The Program Committee will select and oversee the program matter and recommend field trips and workshops.
- (c) The Publicity Committee shall arrange for announcements in local newspapers and other publications promoting the club and its functions.
- (d) The Competition Committee shall arrange for judges to officiate the competitions, oversee the official recording of the judges' scores, maintain a record of scores and convey them to the membership, and report end of year award winners. In addition, there should be one member designated to be the DPI coordinator to conduct the DPI competition and forward winners to CACCA.
- (e) The CACCA representatives will be responsible to serve as a liaison between the club and CACCA, and will be responsible for the transport of print images to and from CACCA for judging and record, compile, and communicate contest scores.

Section 9: — PHOTOGRAPHIC COMPETITION

Photographic competitions shall be held on the fourth Tuesday of the months of September through May. All members in good standing are entitled and encouraged to participate in the competitions. Competition rules will follow CACCA rules with the approval of the Board of Directors.

Section 10: ORDER OF BUSINESS

- (a) Meeting called to order at designated time.
- (b) Reading of communications and motions.
- (c) Reports of committees.
- (d) Introduction of new members and visitors.
- (e) New business.
- (f) Program

This schedule is for guidance only and may be changed by the presiding officer to suit current Conditions.